



SUMMER CO-OP/INTERNSHIP JOB LISTINGS NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

An Equal Employment Opportunity Employer

To apply for a Co-op/Internship, please send application materials to:

Marie Nelson, Human Resources Division
ND Department of Transportation
608 E. Boulevard Ave.
Bismarck, ND 58505-0700
Fax Number: 701-328-1415
E-mail: msnelson@nd.gov

Please submit:

1. [SFN 10950 - Application for Employment](#)
2. [SFN 18859 - DOT Addendum to Application for Employment](#)
3. Copy of college transcript (official not necessary)

Please indicate on your application all locations that you would consider for summer co-op work.

Applications must be received in the Human Resources Division by 5 p.m., on *February 25, 2009*.

Applicants with disabilities should contact Marie Nelson at 701-328-4358, or TTY 701-328-4156, in advance of applying to discuss any special provisions needed.

Location: Central Office (Bismarck)	Occupational Field:	Position Duties:	Number of positions:
Design Division- Statewide	Civil/Construction Engineering or Engineering Technology	Set up Global Positioning System (GPS) receivers and antennas over survey points; set up and level tripods over survey points; set up or hold prisms to measure distances with Total Station equipment; compile notes and make sketches; drive stakes; carry survey equipment, and perform other duties; hold and position vertical rods or targets which the instrument operator sights on to measure angles, distances, or elevations; hold measuring tapes when electronic distance equipment is not used; operate survey vehicles, including an ATV or UTV.	2

Planning and Programming Division- Traffic Operations Section	Civil/Construction Engineering	Assist with the evaluation of crash reports for the Annual High Crash Location List; input of data for the GIS database for the traffic signal inventory; annual statewide traffic signal maintenance program; assist members of the Traffic Operations staff with cataloging or organizing traffic operation reports, studies and correspondence; day to day data collection and analysis pertinent to urban and rural traffic engineering situations.	1
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Location: Bismarck District	Occupational Field:	Position Duties:	Number of positions:
Bismarck District 218 South Airport Road Bismarck, ND 58503 District wide projects	Engineering Technology	Surveying, testing of materials, and inspections.	2

Location: Devils Lake District	Occupational Field:	Position Duties:	Number of positions:
Devils Lake District 316 6 th St SE Devils Lake, ND 58301 District wide projects	Engineering Technology	Survey work, engineering technician work; field construction survey, and testing of materials.	1
	Civil/Construction Engineering	Inspection and testing materials on projects.	2

Location: Dickinson District	Occupational Field:	Position Duties:	Number of positions:
Dickinson District 1700 Third Ave. West Suite 101 Dickinson, ND 58601 District wide projects	Civil/Construction Engineering	Working on thin lift overlays, microsurfacing, seal coats, or PCC reconstruction projects. Duties ranging from helping on survey crew, checking application rates, inspecting minor items, and helping out wherever needed.	1
	Engineering Technology	Working on thin lift overlays, microsurfacing, seal coats, or PCC reconstruction projects. Duties ranging from helping on survey crew, checking application rates, inspecting minor items, and helping out wherever needed.	1

Location: Fargo District	Occupational Field:	Position Duties:	Number of positions:
Fargo District 503 38 th St. S Fargo, ND 58103 District wide projects	Engineering Technology	Concrete testing, aggregate testing, survey assistant, and some inspection.	up to 6
	Civil/Construction Engineering	Project inspection, assist in project administration, and survey assistant.	up to 6

Location: Grand Forks District	Occupational Field:	Position Duties:	Number of positions:
Grand Forks District 1951 N Washington Grand Forks, ND 58208 Projects: -Drayton Bridge -I-29 Reconstruction from Thompson to Grand Forks -Skyway Bridge Rehabilitation in Grand Forks	Civil/Construction Engineering or Engineering Technology	Survey crew, materials testing, construction inspection, etc.	4

Location: Minot District	Occupational Field:	Position Duties:	Number of positions:
Minot District 1305 Highway 2 Bypass E Minot, ND 58701 District wide projects	Engineering Technology	Assist in surveying, inspection, and materials testing on construction projects.	1

Location: Williston District	Occupational Field:	Position Duties:	Number of positions:
Williston District 605 Dakota Parkway West P.O. Box 698 Williston, ND 58820 District wide projects	Civil/Construction Engineering	Construction inspection	2
	Engineering Technology	Construction inspection and survey	2